

This is a practical guide of Facebook Netiquette you can use to customize *your* Facebook Netiquette. As you read it, check off what you agree, note where and how you want to differ, then create *your* Facebook Netiquette by writing or typing out all the new guidelines to help you remember them. Put it somewhere easily accessible and/or visible to you for easy reference as you Facebook.

- Overall Tone**  Avoid negativity, especially with feelings and anything about other people
- Language**  No swearing, even if positively and abbreviated like LMFAO (or not excessively if you do)
- Self-control**  Learn to say NO to invitations (*ex.* Friends, Applications, Groups, certain events not good to publicize)
- Poking**  Do as little as possible, preferably not at all, not the least because poking is so “old school”
- Profile Privacy**  Set your profile to Only Friends privacy, giving nobody limited access as they should not be your Friend
- Friends**  Only have Friends you’ve met in person, and purge your list a few times a year as friendships fade
- “Monitors”**  Have people in front of whom you need to behave among your Facebook friends as “designated monitors”
- Contact Information**  Do not list personal contact information (*ex.* address, phone #, birth year, specific job locations like store)
- Status**  Don’t update your status more than a few times a day, avoiding statuses directed at one or few people
- Wall**  Defend your Wall by deleting inappropriate comments or counter with reply if you don’t want to delete
- Self-photos**  Keep tagged photos of yourself under 200, untag the less flattering and inappropriate ones
- Tagging**  Minimize tagging to let people tag themselves in photos, and don’t tag anyone in unflattering ways
- Notes**  Use Notes to share something genuine, avoiding personal attacks, “self-surveys” and diatribes
- Comments**  Be selective where you comments, expecting it to be public and what you comment for proper manners
- Post Privacy**  Control privacy setting each time you post something, sharing Only with Friends most of the time
- Notifications**  Minimize Notifications sent, turning off for Applications when adding unless their news are worth sharing
- Applications**  Minimize Applications, especially inappropriate ones, games that waste time, or ones with few users
- Groups & Fan Pages**  Check details of Groups and Fan Pages before you join, especially for authenticity (*ex.* authorized pages)
- Media/Legal Privacy**  Don’t start, join or invite others to groups or pages with news or names withheld by media or law, until after release
- Damage Control**  Go through your profile and make adjustments to make your profile suit *your* Netiquette rules, bit by bit
- Profile Impression**  Occasionally, ask someone for an honest impression they get from your profile and fix it till you’re happy
- Redemption**  If you do “inappropriate” things on Facebook, come back and delete it later to minimize visibility & damage
- Purging to Update**  Purge things a few times a year (*ex.* bad or outdated photos, Friends, Groups, Fan Pages, Notes, comments)
- Self-control**  Don't get caught up in other people's inappropriate behaviour, stick to your Netiquette and update it as needed
- Overall Approach**  Treat your Facebook profile & activity like an informal resumé or media image of yourself, cause it is!

***Please share with all you know who Facebooks & check the link below for periodic updates. Thank you.***